



**STATE OF NEW JERSEY
DEPARTMENT OF MILITARY AND VETERANS AFFAIRS
ACTIVE GUARD/RESERVE (AGR)
VACANCY ANNOUNCEMENT**



This announcement must be posted on unit bulletin boards until the day following the closing date

ANNOUNCEMENT NUMBER 72-AF-17

Position Title: MATERIAL MANAGEMENT **AFSC:** 2S0X1

Opening Date: 10 May 2017 **Closing Date:** 8 June 2017

Duty Station: 177th Fighter Wing, Egg Harbor Township, New Jersey

Military Assignment: 177th Fighter Wing, Egg Harbor Township, New Jersey

Military Grade: MINIMUM: Amn/E2 \$1,793.40 - \$1,793.40 (base pay per month)
MAXIMUM: TSgt/E6 \$2,489.70 - \$3,851.70 (base pay per month)

**your pay will depend on your years of service; you will also receive other allowances for rations, housing, and cost of living (normally between \$800-\$1400 per month)*

Area of Consideration: MEMBERS OF THE NEW JERSEY AIR NATIONAL GUARD OR APPLICANTS ELIGIBLE TO BECOME A MEMBER OF THE NEW JERSEY AIR NATIONAL GUARD. IF NOT AFSC QUALIFIED, MUST POSSESS ASVAB SCORE OF 41 IN ADM AND 44 IN GEN, and other requirements as listed in AFECD.

Duties and Responsibilities: Performs mission capability (MICAP) verification, reports and processes cannibalization actions. Establishes upgrade, downgrade, or cancels MICAP due-outs. Establishes requirements for customer using automated systems and notifies customer of asset availability. Researches required information to perform item record loads. Processes Aircraft Document Review (ADR). Processes status inquiries and reconciles aircraft orders. Manages the DIFM listing, validates/updates DIFM listing with status by processing required transaction as necessary. Performs DIFM reconciliation with both maintenance and supply customers to ensure verification of current status and asset location. Manages the Supply Point program. Performs coordination with the customer service support element to ensure requisition objective is adequate. Manages the AWP program. Completes required AWP checklist and processes necessary transaction to confirm status. Maintains Tail Number Bin (TNB) and Due-Out Release (DOR) point. Reviews Two-Level Maintenance (2LM) metrics listing and takes appropriate action to improve repair cycle time. Reviews repair cycle data list and identifies critical items at which coordination is conducted with maintenance to ensure critical items are turned in at the prescribed time frame. Establish, maintain and delete bench stocks in coordination with supported activities. Review on-hand balance and process replenishment actions. During periods of manpower constraints may be required to pull and deliver parts from various storage points. Attends daily/monthly meetings with maintenance. Performs reject management and working management listings. Performs other duties as assigned.

Point of Contact: CMSgt Diana J. Samborski, Superintendent Logistics Readiness Squadron

Equal Opportunity: Equal evaluation, consideration and treatment based upon merit, fitness and capability irrespective of race, color, religion, gender, sexual orientation or national origin.

Initial Eligibility Requirements: Please refer to the General Eligibility Requirements, and Initial Entry Qualifications shown on Page 3. If you have any questions, do not understand, or are not sure about what applies to your particular situation, please call the HRO at 609-562-0705/0860 for assistance.

How To Apply: Please see the Vacancy Announcement Checklist on Page 3 for the required documentation to submit with your application. Your application will be reviewed for completeness, and for eligibility. If any document required by the Checklist is missing from your packet, please provide a brief explanation of the reason.

IMPORTANT! APPLICATIONS DETERMINED TO BE INCOMPLETE, INCORRECT OR INSUFFICIENT UPON INITIAL REVIEW WILL NOT RECEIVE FURTHER CONSIDERATION.

Persons who meet the General Eligibility and Initial Entry Requirements will have their applications forwarded to a Selection Official or Board for interview and ranking. The selected person(s) will be ordered to Full Time National Guard Duty in Active Guard/Reserve (AGR) status in New Jersey under the provisions of Title 32 USC 502(f).

Mail To: Joint Force Headquarters New Jersey National Guard, ATTN: HRO-AGR, 3650 Saylors Pond Road, Fort Dix, NJ 08640-7600.

**** Must arrive NLT Close of Business on the Closing Date****

EXCEPTION TO POLICY:

Deployed NJ ANG & ARNG military members may submit their application by e-mail to the following (application must be accompanied by Title 10 Orders)

E-mail: ng.nj.njarng.mbx.nj-job-submission-agr-air@mail.mil

BONUS/INCENTIVE RECIPIENTS: *If you currently receive any type of incentive such as bonus, student loan repayment, or GI Bill Kicker, these incentives will stop effective on the first day of full time employment with the National Guard. **Contact your RETENTION OFFICE MANAGER.***

Pay and Benefits: Your Basic Pay and allowances depend upon your grade and the length of creditable service. You will be submitted under the AADPS through USPFO-NJ. You will receive Leave at the rate of 2 1/2 days per month, and be entitled to all Regular Federal Holidays. Your medical care and hospitalization will be administered under the Uniformed Service Health Benefits Program, along with those of any dependents that you have. You are entitled to PCS and TDY travel allowance when applicable. At the completion of at least 20 years of Active Federal Service, you will be eligible for a full retirement. While on AGR tour, you will accrue retirement credits at the rate of one point for each day of service. Members who leave their jobs and enter tour have re-employment rights under the federal USERRA law. Full Survivor Benefits are authorized while on AGR tour. You and all eligible dependents will receive full and unlimited PX/Commissary privileges, an Active Duty or Dependent Identification Card as needed and be enrolled in DEERS. You are subject to military discipline under NJ State Statutes and Regulations.

Information for Technicians Entering Tour: Currently employed technicians may compete for AGR positions. If selected, your FEGLI stops the day preceding your entry on active duty, your NGAUSIT will be terminated at the end of the pay period, your Health Insurance will terminate effective on entry into tour. Additionally, any Credit Union deposits and US Savings Bond allotments will terminate, and you must make separate arrangement for the length of tour.

TABLE 1 – VACANCY ANNOUNCEMENT APPLICATION CHECKLIST

The following documents must be submitted by applicants for this position vacancy-

Your application will be reviewed for completeness, and for eligibility. If any document required by the Checklist is missing from your packet, ***please provide a brief explanation of the reason which will be taken into consideration during the qualification process.***

IMPORTANT! APPLICATIONS DETERMINED TO BE INCOMPLETE, INCORRECT OR INSUFFICIENT UPON INITIAL REVIEW WILL NOT RECEIVE FURTHER CONSIDERATION.

1. Signed NGB Form 34-1, http://www.ngbpdc.ngb.army.mil/forms/ngbf34_1.htm Application for Active Guard/Reserve (AGR) Program, dated **11 Nov 2013 ONLY**. All previous editions are obsolete. Obsolete NGB 34-1 forms will not be accepted.
2. Personnel RIP (FSS or VMPF) must be printed within 30 days of submitting application package.
3. A copy of most recent military physical (AF Form 1042 and/or AF Form 422 and/or DD Form 2992) within current year. **WORKING COPY WILL NOT BE ACCEPTED**
4. A current passing Fitness Report (must be dated within last 365 days and will not expire during the interview process).
5. Copy of ALL DD Form 214 that has been issued to you, to include basic training.
6. Photocopy of your current **valid unexpired** civilian motor vehicle operator's license. All data must be readable.
7. Any other documents that will support your qualifications i.e. civilian job evaluations, school transcripts, a Reduction in Rank Memorandum if your rank is above the maximum grade announced, etc.
8. **ON A SEPARATE SHEET OF PAPER, PROVIDE YOUR EMAIL ADDRESS WITH YOUR APPLICATION.** This information will be used to contact you for an interview if you are found qualified or to transmit a letter explaining why you were disqualified. Your email address will also be used to transmit your selection/non-selection letter

NOTES:

- a. Make sure that you enter the Vacancy Announcement number and title on your NGB Form 34-1
- b. Make sure that you sign and date your NGB Form 34-1.
- c. Make all entries legible, and complete all items in full.
- d. Government postage paid envelopes or government facsimile machines may not be used to submit applications for employment, nor will e-mail applications be accepted.

TABLE 2 – AIR NATIONAL GUARD ELIGIBILITY REQUIREMENTS

GENERAL ELIGIBILITY REQUIREMENTS:

1. Must meet physical standards of AFI 36-2905.
2. Must not be under current suspension of unfavorable personnel actions.
3. Applicant must not be entitled to receive federal military retired or retainer pay.
4. Applicants who have voluntarily separated from the AGR program in lieu of adverse personnel actions, or who have been involuntarily separated from the AGR program are not eligible to re-enter the program.
5. Individuals selected for AGR tours that cannot attain 20 years of active federal service prior to reaching mandatory separation, must complete the Statement of Understanding contained in ANGI 36-101 attachment 3.

INITIAL ENTRY QUALIFICATIONS:

1. Must meet entry requirements of ANGI 36-101.
2. Must be medically qualified under AFI 48-123. You must be medically certified as drug free, be tested for HIV within 6 months of initial entry.
3. Airmen transferring between states or entering FTNGD from Active Duty status without a break in service must have a current physical exam.